

# LA 2003 Application for a Premises Licence - APL372468627 - 2021-10-19

## Introduction

Use this form to apply for a premises licence under section 17 of the Licensing Act 2003.

Please ensure you have read the guidance notes below. You should have these ready as you will need to refer back to them when completing your application:

[Premises Licence Guidance Notes \(doc 62.3kb, opens in a new window\)](#)

**Please note:** premises licence fees are determined by the non domestic rateable value of the premises. To find out your premises non domestic rateable value go to the Valuation Office Agency site:

[Valuation Office Agency website \(external website, opens in a new window\)](#)

The designated premises supervisor consent form can be downloaded below  
[Designated premises supervisor consent form \(doc 40kb, opens in new window\)](#)

## Before you start

Please ensure you have:

- a plan of the premises
- the completed and signed designated premises supervisor consent form (see link above)
- a valid email address to receive confirmation of payment
- your debit or credit card details, as after completing this form you will be taken to the payment portal.

This form usually takes about 20 minutes to complete.

Make sure you fill in any field marked with an asterisk ( \* )

Use the 'Next' and 'Previous' buttons to move through the form. Do not use the back or forward buttons on your web browser.

# Premises Details

Please select how you would like to provide the premises location:**Address**

Address line 1: **24**


Address line 2 (optional):

Street: **Middle Street South**

Town: **Driffield**

Postcode: **YO25 6PS**

Property type

Contact telephone number at premises: 

Is the premises used exclusively or primarily for the supply of alcohol for consumption on the premises? **Yes**

Non-domestic rateable value of the premises: **£4,301 and £33,000**

# Applicant Details

In what capacity are you applying for the premises licence? **A partnership**

Please select one: **I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities**

## Partnership Details

Partnership name: **The Wonky Beaver**

Select type of partnership: **Business partnership**

Address: [REDACTED]

Registered number (where applicable)

Contact telephone number: [REDACTED]

Other telephone number: [REDACTED]

Email address: [REDACTED]

## Partnership Member Details

Title: **Ms**

First name: **Jill**

Last name: **Drury**

Full name: **Jill Drury**

Address: [REDACTED]

Email address: [REDACTED]

Daytime contact telephone number: [REDACTED]

Other telephone number:

Title: **Mrs**

First name: **Ashleigh**

Last name: **Penny**

Full name: **Ashleigh Penny**

Address: [REDACTED]

Email address: [REDACTED]

Daytime contact telephone number:

Other telephone number:

# Operating Schedule

When do you want the premises licence to start? **01/12/2021**

If you wish the licence to be valid only for a limited period, when do you want it to end?

Please give a general description of the premises: **The premises is situated in a two storey terraced property. The ground floor will be used as the licenced premises. The premises was previously used as a licensed public house. The premises will be used as a cafe bar serving food accompanied by alcohol. It will consist of a bar and restaurant area, kitchen and storage area and unisex toilet. The first floor is a residential flat with a separate entrance. There is also a cottage to the rear of the property with a flat above. There is a terraced property to the left which is currently occupied by a barbers' shop. To the right there is an archway with access to the rear of the property with an adjoining barbers' shop.**

The general description should include the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises (see guidance note 1).

Do you expect more than 5,000 people to attend at any one time? **No**

What licensable activities do you intend to carry on from the premises? **j) Sale by retail of alcohol**

## Operating Schedule Activity Details

Please provide details for each regulated entertainment selected in section 4.

Please select all days on which it is proposed to trade. Remember that if the premises is to remain open past midnight it is the next trading day.

If the premises continues trading beyond midnight please enter 00:00 in 'End of trading hours' and carry over the remaining time to the next day e.g. start 00:00 end 02:00

# Sale by retail of alcohol

Use the 'Add day of trade' button to select the days of the week on which the licensable activity will take place.

Please read guidance note 7 and 8

## Monday

Start time: **11:00**

Finish time: **22:00**

## Tuesday

Start time: **11:00**

Finish time: **22:00**

## Wednesday

Start time: **11:00**

Finish time: **22:00**

## Thursday

Start time: **11:00**

Finish time: **22:00**

## Friday

Start time: **11:00**

Finish time: **23:00**

## Saturday

Start time: **11:00**

Finish time: **23:00**

## Sunday

Start time: **11:00**

Finish time: **22:00**

Will the sale by retail of alcohol be for consumption on the premises, off the premises or both?  
(please read guidance note 9) **Both on and off the premises**

State any seasonal variations for the sale by retail of alcohol:

Non standard timings. Where do you intend to use the premises for the sale by retail of alcohol at different times to those listed above, please list:

**State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:**

Title: **Ms**

First name: **Jill**

Last name: **Drury**

Date of birth: [REDACTED]

Address: [REDACTED]

Personal licence number (if known): [REDACTED]

Issuing licensing authority (if known): **East Riding of Yorkshire Council**

# Operating schedule licensed activity standard details

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children:

Is the premises open to the public? **Yes**

## Hours premises are open to the public

If the premises continues trading beyond midnight please enter 00:00 in 'End of trading hours' and carry over the remaining time to the next day e.g. start 00:00 end 02:00

Use the 'Add day of trade' button select the days of the week on which the licensable activity will take place.

### Monday

Start time: **08:00**

Finish time: **22:30**

### Tuesday

Start time: **08:00**

Finish time: **22:30**

### Wednesday

Start time: **08:00**

Finish time: **22:30**

### Thursday

Start time: **08:00**

Finish time: **22:30**

### Friday

Start time: **08:00**

Finish time: **23:30**

### Saturday

Start time: **08:00**

Finish time: **23:30**



## **Sunday**

Start time: **08:00**

Finish time: **22:30**

State any seasonal variations:

Non standard timings. Where you intend the premises to be open to the public at different times from those listed above, please list:

# Licensing Objectives

Describe the steps you intend to take to promote the four licensing objectives:

General - all four licensing objectives below (please read guidance note 9): • **The premises will primarily operate as a restaurant, sales of alcohol shall generally be ancillary to food being served except for private functions. There shall be no more than 25 person's solely consuming alcoholic beverages at any one time except for private functions.**

- **There will be no glassware/drinks consumed in any outside areas during trading periods.**
- **Whilst open and trading there will be substantial food available until 21:00 hours except for private functions.**
- **Premise will open at 8.00am for restaurant and take-away food service. Alcohol sales will only be permitted from 11.00am onwards.**
- **Private functions – All private functions will be bona fide functions that are pre-booked by someone other than a member of staff at the premises. Details of each shall be recorded in a paginated book; including function details, name, addresses and contact details. Records shall be made available for inspection on request of an officer under the direction and control of the Chief Constable of Humberside and/or Licensing Authority officers. At private functions persons under the age of 18 shall be supervised by an adult, at a ratio no greater than 3 customers to 1 adult.**
- **Any off sales of alcohol will be provided in sealed containers and notices will be displayed prohibiting consumption directly outside the premises.**
- **Drinks will be primarily served by way of Waiter/Waitress service.**

The prevention of crime and disorder: • **Premises occupancy will be no more than 35 customers at any one time.**

- **Last admission will be 23:00hrs on Friday and Saturday 22.00hrs on all other weekdays.**
- **There will be no consumption of alcohol permitted at the front of the premises. Prominent notices informing customers of this will be displayed.**
- **CCTV will be installed and operated in accordance with the Humberside Police codes of practice as set out below:**
  1. **Any CCTV system installed will be registered in accordance with the Data Protection Act.**
  2. **A CCTV system which records in real time shall be installed and maintained at the premises.**
  3. **The system shall be in operation at any time when the premises are open to the public and for not less than 30 minutes after the premises close.**
  4. **There shall be a sufficient number of cameras to provide coverage of the bar area, including any place where alcohol is served, where payment is made, all entrances/exits**

and any outdoor areas.

5. The system shall record images of a sufficient quality to be able to identify individuals and all recordings shall have a retention period of not less than 30 days.

6. A monitor will be placed so as to be viewed by staff working in the sales area of the premises.

7. The Designated Premises Supervisor will ensure that there is a staff member who is conversant and who has the capability to operate the CCTV system during all hours of trade.

8. A copy of any recording shall be made available within 48 hours of a request to an officer under the direction and control of the Chief Constable of Humberside Police or an officer of the Licensing Authority upon production of proof of identity.

- The premises shall operate an incident log that will record all incidents of crime and disorder that occur on the premises or in any area under the direction and control of the designated premises supervisor.

This shall be made available for inspection by an officer under the direction and control of the Chief Constable of Humberside Police.

Public safety: • There is a documented staff training package that covers Licensing Law and drug awareness. Such training to be reviewed on at least an annual basis.

Records of training and the annual reviews shall be made available for inspection by an officer under the direction and control of the Chief Constable of Humberside.

- Provision of clear emergency lighting – all means of exit will be kept unobstructed and all exit doors will be checked regularly and will not require a key to open.

- Fire safety equipment will be provided and maintained in line with regulations. Fire risk assessment will be carried out. Fire safety system will be installed in line with risk assessment.

- First aid kit will be provided on the premises.

The prevention of public nuisance: • Prominent signage will be displayed at exit doors asking customers to leave the premises quietly.

- No bottles will be disposed of outside after 21:00 hours.

- Appropriate bins will be placed outside the premises to provide receptacles for people smoking outside.

- There will be no facility for playing amplified music outside the premises.

- Recorded music will be played at a low level background volume for the duration of trading.

- Save for allowing patrons to access and egress the premises doors and windows will be kept closed when amplified entertainment is provided.

**• Save for allowing patrons to access and egress the premises doors and windows will be kept closed after 21:00 hours**

The protection of children from harm: **• No persons under 18 will be served food or drinks for consumption on the premises after 19:00 hours unless accompanied by a responsible adult.**

**• No persons under 18 will be permitted on the premises after 22:00 hours save for those attending private functions.**

**• The premise will operate an age verification scheme such as challenge 25.**

**• A refusal log will be operated and maintained. This shall be made available for inspection by an officer under the direction and control of the Chief Constable of Humberside Police and Licensing Authority Officers.**

# Declaration

I/We, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 (premises details) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

- I have enclosed or agree to email or post the premises plan to the licensing team upon submitting this form.
- I have enclosed or agree to email or post the completed and signed designated premises supervisor consent form to the licensing team upon submitting this application, if applicable.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15)
- [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).
- The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
- I understand that a copy of this application will be sent to the relevant responsible authorities including the chief officer of police as part of the automated application submission.
- I understand that I must now advertise my application a minimum of once (1) time in the local newspaper and for 28 days on the premises.
- I understand that if I do not comply with the above requirements my application will be rejected.

**Please note:** it is an offence, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under section 24b of the immigration act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the immigration, asylum and nationality act 2006 and pursuant to section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

Enter applicant name: **The Wonky Beaver**

Date: **19/10/2021**

Form filler capacity: **Applicant**

By selecting confirm, you are indicating that you have read, understood and agree to the above declaration. **Confirm**

# Contact name for correspondence associated with this application

Title: **Ms**

First name: **Jill**

Last name: **Drury**

Email address: 

Use the 'Submit' button to complete this form. Please have a credit or debit card ready as you will be redirected to the payment portal.

Total cost: **£190.00**