

Environmental Policy Action Plan

Objectives:

- To improve the resilience of Council services, and local communities against the predicted impacts of climate change
- To prevent pollution incidents caused by Council activity and be prepared to respond to potential emergency situations
 - To reduce the environmental impact of Council vehicles and business travel
 - To conserve biodiversity when exercising Council activity and through partnership work
 - To improve efficiency of energy and water use across Council activities
- To increase awareness of environmental requirements when procuring products and services (considering whole life cycles)
- To reduce the environmental impact of waste from across Council activities by implementing effective waste management controls
 - To support East Riding of Yorkshire residents and businesses to reduce their environmental impacts
 - To maintain an Environmental Management System to meet the requirements of ISO14001:2015

To improve the resilience of Council services, and local communities against the predicted impacts of climate change

Actions	Outcome(s)	Lead delivery mechanism	Lead service	Monitoring and measurement	Performance measure / indicator	Target	Timescale	Other project resources
Develop a Coastal Change Management Framework	Proactive management of coastal change risks	Economic Development Service Plan	Economic Development	Coastal erosion monitoring programme	Adoption of Coastal Change Management Framework	Awareness and communication of framework	2018	Coastal Officers Working Group
Roll out Climate Impact Assessment toolkit for Council services	Increase in resilience to climate impacts	Environmental Policy	Economic Development	Up take of toolkit	No. of assessments undertaken	Annual increase 1 per year	2020	EMS audits
Increase protection against risk of flooding	Increase in resilience to climate impacts	Local Flood Risk Management Strategy	Asset Strategy	Flood Risk Asset Register Asset surveys	No. of residential properties with lower flood risk	Reduce flood risk	2021	Flood Risk Management Plans Preliminary Flood Risk Assessments

To prevent pollution incidents caused by Council activity and be prepared to respond to potential emergency situations

Actions	Outcome(s)	Lead delivery mechanism	Lead service	Monitoring and measurement	Performance measure / indicator	Target	Timescale	Other project resources
Review and test Incident Response Plans (IRP)	Better prepared for effective response	EMS	Economic Development	Status of IRPs Number of incidents occurring	Number of test exercises undertaken	4 per year	Ongoing	E learning
Increase staff awareness of pollution risks and control with e learning module	Staff awareness	EMS	Economic Development	Number of staff completing e learning module	% of staff undertaken e learning	Increase	Ongoing	EDRs Training Matrix (Individual Services)
Set up approved list of supplies for pollution response	Prepared for effective response	EMS	Economic Development	Compliance of contractors	Approved list in place	2019	Ongoing	

To reduce the environmental impact of operational and business travel								
Actions	Outcome(s)	Lead delivery mechanism	Lead service	Monitoring and measurement	Performance measure / indicator	Target	Timescale	Other project resources
Maximise utilisation of operational fleet	Reduce the environmental impact of Council fleet	Streetscene Service Plan	Streetscene (Fleet & VMU Services)	Vehicle utilisation Fleet size	Vehicle utilisation rates (% across whole fleet)	Increase utilisation rate	Ongoing	In vehicle telematics
Purchasing most/latest efficient vehicles	Reduce the environmental impact of Council fleet	Fleet procurement contracts	Streetscene (Fleet & VMU Services)	Fuel use	Mean CO2 emissions across fleet vehicles	Reduction	Ongoing	Procurement services Pre-procurement form
Use of telematics data to improve environmental performance	Reduce the environmental impact of Council fleet	Streetscene Service Plan	Streetscene (Fleet & VMU Services)	Vehicle utilisation Fuel use	Mean CO2 emissions across fleet vehicles	Reduction	Ongoing	Driving training
Provision of electric vehicle pool cars for business use	Reduce the environmental impact of business miles	Streetscene Service Plan	Streetscene (Fleet & VMU Services)	Mileage of pool vehicles Impact on business miles	CO2 emissions avoided (miles not travelled)	Annual increase in use	Ongoing	Travel hierarchy
Provision of driving efficiency training for drivers of fleet and grey fleet	Reduce the environmental impact of Council fleet and business miles	Streetscene Service Plan	Streetscene (Fleet & VMU)	No. of staff undertaking training	Percent of staff trained	Increase	Ongoing	E learning
Develop and adopt a travel hierarchy	Reduce the environmental impact of fleet & business miles	EMS	Economic Development	Impact on business miles travelled	CO2 emissions from business miles	Reduction	Ongoing	Staff Travel, Accommodation, Subsistence and Expenses Policy

To conserve biodiversity when exercising Council activity and through partnership work								
Actions	Outcome(s)	Lead delivery mechanism	Lead service	Monitoring and measurement	Performance measure / indicator	Target	Time scale	Other project resources
Develop & implement Biodiversity duty of care best practice guidance applicable to Council operations	Staff aware of, and competent in managing the environmental impacts of their activities	EMS Communication Plan	Economic Development	Awareness and communication of guidance	Audit results	Best practice guidance in place Min. four communication channels used	2019	E learning EMS Communication Plan
Agree Invasive non-native species code of conduct and roles and responsibilities	Staff aware of, and competent in managing the environmental impacts of their activities	Invasive non-native species framework	Economic Development	Awareness and communication of code of conduct	Audit results	Roles and responsibilities identified	2019	E learning
Conserve biodiversity value of Local Nature Reserves	Conservation, restoration and/or enhancement of biodiversity	Conservation Management Plans	Culture & Customer Services	Status of Conservation Management Plans	Proportion of sites in positive conservation management	All LNRs	On-going	
Maintain active participation in conservation partnerships	Conservation, restoration and/or enhancement of biodiversity	ED Service Plan	Economic Development	No. of active of partnerships	Activities of the partnerships	Membership maintained	On-going	Biodiversity Partnership/ Flamborough Head Management Scheme/Humber Management Scheme/ Local Nature Partnership/ Waterways Partnership
Maintain Local Wildlife Site System	All designated sites with complete and relevant data	Local Wildlife Site Panel	Economic Development	Site Integrity Monitoring	No. candidate sites reviewed since 2016	Complete candidate site review	2019	National (Defra / Natural England) guidance

To improve efficiency of energy and water use across Council activities

Actions	Outcome(s)	Lead delivery mechanism	Lead service	Monitoring and measurement	Performance measure / indicator	Target	Timescale	Other project resources
Manage energy demand and consumption in corporate buildings	Reduction in energy use	Draft Energy and Carbon Management Plan	Asset Strategy	Energy consumption (MWh)	CO2 per WTE employee	34% CO2 reduction by 2020 (2011 baseline)	2020	Display Energy Certificates EMS internal audits
Manage energy demand and consumption in Street Lighting stock	Reduction in energy use	Local Transport Plan	Streetscene technical	Energy consumption (MWh)	CO2 per Streetlight asset	34% CO2 reduction by 2020 (2011 baseline)	2020	Draft Energy and Carbon Management Plan
Manage water demand and consumption in corporate buildings	Reduction in water use	Draft Energy and Carbon Management Plan	Asset Strategy	Water consumption (m3)	m3 per WTE employee	Annual reduction	Ongoing	Sustainable Office Guide EMS internal audits
Monitor energy and water saving behaviours of council staff and sites	Increase in energy and water efficiency	EMS internal audit programme	Economic Development	Energy and water efficiency practice	CO2 and m3 per WTE employee	As above	Ongoing	Sustainable Office Guide

To increase awareness of environmental requirements when procuring products and services (considering whole life cycles)

Actions	Outcome(s)	Lead delivery mechanism	Lead service	Monitoring and measurement	Performance measure/ indicator	Target	Timescale	Other project resources
Awareness training for procuring officers and project managers	Staff aware of, and competent in managing the environmental impacts of their activities	EMS	Economic Development	Number of staff trained	Audit results	All procuring officers	2020	E-learning Procurement services Pre-procurement form
Develop & implement sustainable procurement best practice guidance	Staff aware of, and competent in managing the environmental impacts of their activities	EMS	Economic Development	Awareness and communication of guidance	Audit results	Best practice guidance in place	2019	E-learning Procurement services Pre-procurement form
Develop environmental awareness briefings for contractors	Contractors aware of, and competent in managing the environmental impacts of their activities	EMS	Economic Development	No. of contractors engaged	Audit results	Awareness briefings in place	2019	YORHub Framework Managers Meetings

To reduce the environmental impact of waste from across Council activities through effective waste management controls

Actions	Outcome(s)	Lead delivery mechanism	Lead service	Monitoring and measurement	Performance measure / indicator	Target	Timescale	Other project resources
Undertake waste audits of services and sites	Increase in waste prevention, reuse and recycling	EMS	Economic Development	Number of audits complete	% of service areas covered	% increase	Ongoing	EMS internal audit programme
Waste disposal staff awareness campaign	Increase in waste prevention, reuse and recycling	EMS Communication Plan	Economic Development	Delivery of communications	No. of communication channels used	Min. four communication channels	Ongoing	E learning Communications & Marketing
Continually improve management of waste documents	Maintain legal compliance	EMS	Economic Development	Waste Transfer Notes Hazardous Waste Consignment Notes	Audit findings	Reduction in related audit findings	Ongoing	E learning
Implement controls targeted at preventing contamination of waste consignments	Maintain legal compliance	EMS	Depot managers	Use of waste containers Incidence of misuse	Audit findings	Reduction in related audit findings	Ongoing	Depot managers

To support East Riding of Yorkshire residents and businesses to reduce their environmental impacts

Actions	Outcome(s)	Lead delivery mechanism	Lead service	Monitoring and measurement	Performance measure / indicator	Target	Timescale	Other project resources
Support residents to improve efficiency of energy use in their homes	Reduction in energy use across the east riding	Home Energy Conservation Act Report (HECA)	Asset Strategy	CO2 emissions by Local Authority Area (BEIS data)	East Riding per capita CO2 emissions	Reduction	HECA report every two years	ECO Affordable Warmth Strategy Council tenant liaisons (Homing In)
Raise public awareness of Council's environmental statement	Public better informed of Council's environmental performance	EMS Communication Pan	Economic Development	Delivery of communications	No. of communication channels used	Min. four communication channels	Ongoing	Social Media YER Tenants Forum 'Homing In' newsletter
Provide local businesses with access to advice, guidance and funding opportunities on environmental management	Local businesses better informed of the benefits of environmental management	Council website	Economic Development	Delivery of communications	No. of communication channels used	Min. three communication channels	2019	Social Media Council regulatory functions

To maintain an Environmental Management System to meet the requirements of ISO14001:2015

Actions	Outcome(s)	Lead delivery mechanism	Lead service	Monitoring and measurement	Performance measure / indicator	Target	Timescale	Other project resources
To achieve and maintain ISO14001:2015 certification	Improved environmental performance and management	EMS	Economic Development	External audits	Audit results	ISO14001:2015 certification achieved and retained	March 2017	