

## HOLLYM PARISH COUNCIL

### MINUTES TO EXTRAORDINARY GENERAL MEETING HELD ON THE 19 March 2020 IN THE VILLAGE HALL NORTH LEYS ROAD HOLLYM HU19 2SB

Present: Cllr. Adrian Boasman (Chair) AB  
Cllr. Jonnie Purse JP  
Cllr. Rebecca Lindgren RL  
Cllr. Richard Oliver RO  
Clerk: Kim Dalton KD

Public: 0

Minute	Discussion and Agreement	Action
20/03/01/EM	<b>To note apologies for absence and absentees</b> Councillors, F Dearing, A Ives and B Jull absent due to Covid-19 restrictions and/or self- isolation	
20/03/02/EM	<b>Suspension of Parish Council Meetings</b> In view of recent Government Advice, it has been <b>agreed</b> to suspend future Parish Council Meetings. The next meeting is schedule to be 11 <sup>th</sup> June 2020, the clerk will keep this under <b>review</b> as this will be subject to the Government guidance at that time. The Annual General Meeting has also been suspended until further notice; this again will be kept under <b>review</b> .	<b>Clerk</b>
20/03/03/EM	<b>Powers of Delegation</b> It was <b>agreed</b> that under the Local Government Act 1972, Section 101, that the following powers be delegated to the Clerk in conjunction with the Chair:  <b>Financial Decisions</b> to draw cheques to pay: Suppliers/Wage roll/Fees etc up to and including £500.  <b>Planning Applications</b> – It was agreed that all Planning Applications be emailed to Councillors who will communicate their individual responses to the Clerk via WhatsApp or Email in order for the Clerk to communicate the decision to the Planning Authority.  <b>Annual Audit</b> has been extended until 30/09/2020. This function <b>cannot be delegated</b> .  <b>Year End Accounts</b> – to be forwarded via email/post to all councillors for agreement prior to submitting to the Internal Auditor	<b>Clerk/AB</b>

**20/03/04/EM Lines of Communication**  
In the absence of the ability to conduct face to face meetings it was **agreed** that appropriate lines of communication between Councillors and/or Clerk in the interim period would be via Email and/or WhatsApp (this is secure and encrypted).

**20/03/05/EM Covid – 19 Parish Response**  
Councillors of Hollym Parish Council want the residents to be **Clerk** assured that they are there to assist them in whatever way they can. It was **agreed** that a leaflet be delivered to all households providing the contact numbers of Councillors A Boasman, B Lindgren, R Oliver and J Purse who can signpost residents to the services they require/provide advice or assist individually if they are able to.

**20/03/06/EM Any other Business**  
None

**Date and Time of next meeting:**

11 June 2020 @ 19:30

**Meeting Closed at: 20:20**

Signed: *William Boasman*

Date: *11/6/2020*